

Volunteer Role Description and Skills Profile



Role title: Oxygen Therapy Support Operator

Who we are

To help us deliver a high-quality service, we rely on volunteers to support our staff and clients. This is where you come in!

As an Oxygen Therapy Support Operator, you will assist with the delivery of our specialist oxygen therapy service and help ensure clients can access it safely and comfortably.

Oxygen therapy involves providing the body with increased levels of oxygen in a pressurised environment. Sessions take place in our barochamber, which can accommodate up to eight people. Each participant breathes pure oxygen through a mask while under controlled pressure (adjusted for each session). Sessions last approximately 90 minutes.

Many people experience reduced severity of symptoms, particularly fatigue, poor balance and mobility, sensory difficulties, bladder control issues, incontinence, and in some cases, speech problems. Improvements in even one of these areas can be life-changing.

Skills and Attributes

We are looking for volunteers who can bring the following skills and qualities to the role:

- A good sense of humour, with a flexible and adaptable approach
- Ability to use initiative and work independently when required
- Good communication and interpersonal skills



- Basic computer skills (e.g. Word)
- An interest in the charity sector
- Previous admin or office support experience (desirable but not essential)

Goals and Objectives

- Work effectively alongside Centre staff to support the smooth running of services
- Assist with administrative processes where required
- Support clients with mobility needs, when appropriate
- Contribute to a friendly, welcoming, and caring environment for all who attend the Centre

Time Commitment

The role requires a minimum commitment of 2 hours per week.

Induction and Training

You will receive a full induction when you start, including a tour of the Centre and introductions to the team and facilities. Any additional specialist training required for the role will be provided.

Ongoing Support

You will be supported by a dedicated staff member and the wider team, with regular catch-ups. There will also be opportunities throughout the year to meet and connect with other volunteers and staff.



Availability

Volunteers are needed during Centre opening hours. Specific days and times are flexible and can be discussed.

Location

You will be based at our Centre:
40c Swanfield, Edinburgh

Benefits of Volunteering

Volunteering with us offers the opportunity to:

- Meet and work with new people
- Develop new skills and experience
- Make a meaningful difference to the lives of people living with neurological conditions

Expenses

We reimburse reasonable “out-of-pocket” volunteer expenses in line with our Volunteer Expenses Policy, which you are welcome to review before starting.

Next Steps

To find out more or to apply, please contact Jemma on:

Phone: 0131 554 5384

Email: jemma@theneurotherapyplace.org.uk

Jemma will be happy to discuss the role in more detail and answer any questions you may have.

We always welcome volunteer applications!

